

**Bolsover District Council**

**Meeting of the Executive on Monday 7<sup>th</sup> March 2022**

**Replacement & Upgrade of Kitchens 2022 - 2027**

**Report of the Portfolio Holder for Housing and Community Safety**

<b>Classification</b>	This report is public
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**PURPOSE/SUMMARY OF REPORT**

To seek approval for the appointment of Contractor for Replacement & Upgrade of Kitchens 2022 - 2027.

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**REPORT DETAILS**

**1. Background**

- 1.1 It was identified that the Council has a responsibility to maintain and improve the Housing stock and that a number of dwellings require replacement or upgraded Kitchens.
- 1.2 Working in conjunction with the Procurement Team, the works were tendered in accordance with Council procedures.
- 1.3 Two tenders were received and were evaluated on 19<sup>th</sup> January 2022. Matthews & Tannert scored 96 out of 100 and were 40 points above the other tenderer.

**2. Details of Proposal or Information**

- 2.1 That the contract be awarded to Matthews & Tannert Ltd.
- 2.2 The anticipated budget is £200,000 per annum.

### **3. Reasons for Recommendation**

- 3.1 Following competitive tendering process Matthews & Tannert provided the best value and highest quality score.

### **4 Alternative Options and Reasons for Rejection**

- 4.1 Utilise a Framework – Rejected because would be too broad brush whereas through direct tendering the Council has honed and refined the kitchen specification over a number of years to its exact requirements.

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### **RECOMMENDATION(S)**

1. It is recommended that the contract for replacement and upgrade of kitchens 2022-2027 be awarded to Matthews & Tannert Ltd .
2. That progress on this contract is reported through the Housing Stock Management Group.

Approved by the Portfolio Holder – Housing and Community Safety

#### **IMPLICATIONS:**

**Finance and Risk:**            Yes             No

**Details:**

The cost for this contract is within existing HRA budgets for Kitchen works, in the already approved Capital Programme.

The Contractor scores 29 on Financial scoring but the risk to the Council is minimal as they are paid up to a month in arrears of works being completed and this is valued each month by surveyors from Property Services.

On behalf of the Section 151 Officer

**Legal (including Data Protection):**            Yes             No

**Details:**

The procurement of these works has been undertaken in compliance of standard council procedures. Industry standard contract documentation will be prepared for both parties to sign prior to commencement of works. The issue of sensitive data such as names, addresses and contact numbers of council tenants while undertaking this project shall comply in full with council and data protection policy guidelines.

On behalf of the Solicitor to the Council

**Staffing:**            Yes             No

**Details:**

The works will result in no direct staffing implications.

On behalf of the Head of Paid Service

## DECISION INFORMATION

<p><b>Is the decision a Key Decision?</b>          A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p><b>Revenue - £75,000</b> <input type="checkbox"/> <b>Capital - £150,000</b> <input checked="" type="checkbox"/>  <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	<p>Yes</p>
<p><b>Is the decision subject to Call-In?</b>  <i>(Only Key Decisions are subject to Call-In)</i></p>	<p>Yes</p>

<p><b>District Wards Significantly Affected</b></p>	<p>All wards.</p>
<p><b>Consultation:</b>  <b>Leader / Deputy Leader</b> <input type="checkbox"/> <b>Executive</b> <input type="checkbox"/>  <b>SLT</b> <input type="checkbox"/> <b>Relevant Service Manager</b> <input type="checkbox"/>  <b>Members</b> <input type="checkbox"/> <b>Public</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/></p>	<p>Details:           Ward Members</p>

<p><b>Links to Council Ambition: Customers, Economy and Environment.</b></p>
<p>The works are linked directly with the aim that all tenants have equal access to decent homes.</p>

DOCUMENT INFORMATION	
Appendix No	Title

<p><b>Background Papers</b></p>
<p><i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i></p>